

General Reporting Instructions 40–Hour HazMat Emergency Response Technician (ERT) Training

This is to confirm your online registration for the **HazMat Emergency Response Technician (ERT) Training** class. For lodging accommodations in the Bryan/College Station area, please visit expericencebcs.com.

Please report to the following address for class:
Brayton Fire Training Field
1595 Nuclear Science Road, BUILDING 108
College Station, Texas 77843

Class will begin at 8:00AM on Monday and ends at 4:00PM on Friday. Tuition includes all course materials and coffee. Meals and lodging are not included in class tuition. Lodging should be obtained at local hotels, please see website noted above.

If you cannot attend a class, you must contact TEEX in advance to either transfer or cancel your registration. Please refer to the Transfer, Cancellation/Refund, and No-Show Policies below.

Transfers

Transfers to another scheduled class (or from one customer to another) are accepted at any time before the start of the class at no charge.

- Customers are encouraged to transfer to a future scheduled class of the same course.
- If the customer cannot transfer to a scheduled class of the same course, then he/she may transfer to another class of a different course and receive either a refund or pay the difference between the two class fees (if applicable).
- If the customer cannot attend any scheduled class, then the Cancellation/Refund Policy is in effect.

Cancellations/Refunds

- TEEX will give a full refund if you cancel 15 or more calendar days before the start of the class.
- Cancellations received 14 calendar days or less before the start of the class will be charged a fee of 10% of the class tuition.
- If TEEX cancels a class, customers will be offered:
 1. A transfer to a scheduled class of the same course;
 2. A transfer to another class of a different course (customers will receive either a refund or pay the difference between the two class fees, if applicable);
 3. A full refund.

No Shows

Registered participants who do not contact TEEX in advance to cancel their registration and do not attend their scheduled class will be charged the entire class fee.

Personal Protective Equipment (PPE)

This course will require Level 2 PPE. This is identified as your regular work attire. Shoes/boots with toes (no sandals), shirt with sleeves (no muscle shirts), and long pants (no shorts). TEEX will provide all other PPE for this course. "Regular work attire" can also be a work coveralls if this is what you are issued by your employer. Refer to TEEX/Fire Field Student Safety Manual, available at teex.org/firesafety .

Attached are maps of the Brayton Fire field in relation to the Bryan/College Station area. If I can be of any further assistance or if you have any additional questions, please feel free to contact me at 979-845-1152 or cynthia.ford@teex.tamu.edu.